

Saint Michael School  
ABC Program

The ABC telephone number is 322-8493. Mrs. Christine Swisher is the Care Director for the ABC Program. The hours for the ABC program are 6:45 a.m. till 8:05 a.m., and 3:20 p.m. till 6:00 p.m. Due to the increase in enrollment, the ABC program will share the St. Francis Room with Preschool. If you need to call Mrs. Swisher, please contact them at the above number only during the hours that the program is in session.

At the beginning of the month you will receive your bill for the time your children attended the care programs for the previous month. You are to send your payments with the white envelope provided by the program. ABC CARE will bill you separately.

Mrs. Gard is the Care Director for the students in Preschool.

You will sign a contract for payment in August. There is an annual registration fee of \$75.00 per family. This fee covers both ABC Program. The registration fee is paid if your student uses the program one day or every day.

Grades levels P-8 are eligible to attend the ABC program. Only enrolled students in our school can attend this program.

Students in the ABC program are eligible to order breakfast from the Lake Central hot lunch program. These orders are to be placed the day before. The cost for breakfast is determined by what is ordered. This amount will be deducted from the student's lunch account. Students must have money in their accounts with Lake Central.

Students can purchase snacks from the ABC program. This fee is determined by the item purchased.

All clothing items brought to the program should be marked with your child's name. No electronic toys, or cell phones are allowed.

Each student must have a current year's emergency card filled out. Parents should list all emergency numbers. This card must be submitted on the first day of attending the program. This emergency card is not the same as the office cards. The care program does not have access to the emergency cards of the school.

Each family must sign a paper listing who is eligible to pick your children up. This must be handed in when you send your student for the first time.

This program is not structured learning time. The students will work on homework. There will be assigned days when the gym is available to the students. Outside play time is scheduled if every student can participate.

All parents must come into the ABC room to sign their children out. The time of checking out must be logged in.

The ABC program ends at 6:00 p.m. There is a \$1.00 a minute charge, per student, for late pick up. If you find that you will be late, please call the telephone number and let Mrs. Swisher know.

Students with communicable diseases and/or elevated temperatures may not stay in the program.

On "Early Release days" the ABC program will begin with dismissal 12:50. This is a long day for your student if they will be staying; please plan to send a snack. On days when school is only in session for half of a day (11:30 dismissal), there will be no afternoon ABC.

If school is canceled, ABC is canceled. Therefore, if the weather requires school to close early, there will not be afternoon ABC. In the event of an emergency closing, the ABC program will remain open for one hour.

The program will sponsor Halloween, Christmas, Valentine parties for the students. There is no cost to the parents.

The cost per hour for one student is \$4.50, for 2 - \$6.50, for 3 - \$7.00, for 4 \$7.50, and for 5 - \$8.00.

If you would like to send a treat for the students in the program for their special day, please contact the director for the number needed and special allergies. Gum is not permitted. All treats must be in compliance with the St. Michael School Wellness Policy.

This program is a service to our parents. If a student becomes a challenge, Mrs. Swisher or Mrs. Gard will contact you. If improvement is not made, Mrs. Harangody will be consulting with you and the student.

Students must be in the program room at 3:35 to be eligible to remain in the program for that day. Students attending meetings in and out of the school building, student serving detentions, choir practice, sports practices, or other school related activities will not be allowed to come to the program when their event is over.

If you have any questions, please contact the school at 322-4531.

Thank you,

Mrs. Christine Swisher  
Mrs. Mindy Gard

Mrs. Harangody  
Principal

**St. Michael School  
Schererville In  
School Year 2009-2010**

**I authorize the following persons to pick up my child(ren) from the care programs at St. Michael School.**

**They are: (please print name)**

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**My child(ren) are not to be released to: (please print name)**

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\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**